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**PENNINE LANCS BUILDING CONTROL JOINT COMMITTEE**  
**Tuesday, 10 September 2019**

***PRESENT – Councillors, , .***

***OFFICERS -***

**RESOLUTIONS**

- 1     Agenda**
- 2     Minutes**

Signed: .....

Date: .....

Chair of the meeting  
at which the minutes were confirmed



**MINUTES OF THE  
PENNINE LANCS BUILDING CONTROL COMMITTEE**  
Meeting held at Blackburn Town Hall  
10<sup>th</sup> September 2019  
@ 4.30 pm

<b>NAME</b>	<b>TITLE</b>	<b>COUNCIL</b>
Councillor Ivor Emo	Executive Member for Housing & Leisure	Burnley Borough Council
Councillor Phil Riley	Deputy Leader and Executive Member for Regeneration	Blackburn with Darwen Borough Council
Nick Bargh	Head of Pennine Lancs Building Control	PLBC
Martin Kelly	Director of Growth and Development	Blackburn with Darwen Borough Council
Paul Gatrell	Head of Housing & Development Control	Burnley Borough Council
Eric Dickinson	Democracy Officer	Burnley Borough Council

<b>Item No.</b>	<b>Issue</b>
<b>7</b>	<b>Welcome and Apologies</b>
	Councillor Ivor Emo welcomed all attendees to the meeting.
<b>8</b>	<b>Minutes</b>
	The Minutes of the last meeting held on the 2 <sup>nd</sup> July 2019 were agreed as a correct record.
<b>9</b>	<b>Budget and Income Monitoring</b>
	Purpose To provide the Joint Committee with Pennine Lancs. Building Control 2019/20 fee income monitoring information for the financial period June to July 2019.

	<p><b>Reasons For Decision</b> To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.</p> <p><b>Decision</b> That the Pennine Lancs. Building Control 2019/20 fee income monitoring information for the financial period June to July 2019 be noted.</p>
<b>10</b>	<b>Performance Monitoring</b>
	<p><b>Purpose</b> To provide the Joint Committee with performance monitoring information updated to include period June to July 2019.</p> <p><b>Reason For Decision</b> To ensure that the Joint Committee is kept fully informed of Pennine Lancashire's Building Control's operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.</p> <p><b>Decision</b> That the performance monitoring data provided from June to July 2019 be noted by the Joint Committee.</p>
<b>11</b>	<b>Appointment of Secretary of PLBC for the remainder of 2019-20</b>
	<p><b>Decision</b> That the appointment of Secretary of PLBC be decided at the next meeting on 29<sup>th</sup> October 2019, with current arrangements to continue until then.</p>
<b>12</b>	<b>Date of Next Meeting and Future meetings</b>
	<p><b>Decision</b> That the date of the next and future meetings for 2019/20 will be at 4.30pm as follows;</p> <ul style="list-style-type: none"> <li>• 29<sup>th</sup> October 2019 at Burnley;</li> <li>• 21<sup>st</sup> January 2020 at Blackburn; and</li> <li>• 16<sup>th</sup> June 2020 at Burnley.</li> </ul>